

**Bradford Township Board of Supervisors  
Organizational Meeting  
January 4, 2021**

CALL TO ORDER	The Organizational Meeting of the Bradford Township Board of Supervisors was called to order at 7:00 P.M. in the Township Office by Ronald L. Krise
PRESENT	SUPERVISORS: Ronald L. Krise and Dennis Mulhollan  SECRETARY: Karen S. Fulmer  OTHERS: Tim Walker, Cherre Krise, and Kate Roberts
TEMPORARY CHAIRMAN AND SECRETARY	Moved by Denny Mulhollan and seconded by Ron Krise to appoint Ronald L. Krise Temporary Chairman. All voted yes. Motion Carried  Moved by Ron Krise and seconded by Denny Mulhollan to appoint Karen S. Fulmer Temporary Secretary/Treasurer. All voted yes. Motion Carried
ELECT CHAIRMAN	Moved by Denny Mulhollan and seconded by Ron Krise to appoint Ronald L. Krise Chairman of the Board of Supervisors. All voted yes. Motion Carried
ELECT VICE-CHAIRMAN	Moved by Ron Krise and seconded by Denny Mulhollan to appoint Dennis N. Mulhollan, Jr. Vice-Chairman of the Board of Supervisors. All voted yes. Motion Carried
APPOINT SECRETARY-TREASURER	Moved by Ron Krise and seconded by Denny Mulhollan to appoint Karen Fulmer Secretary-Treasurer of Bradford Township. All voted yes. Motion Carried
SET WAGES & BENEFITS FOR SECRETARY-TREASURER	Moved by Ron Krise and seconded by Denny Mulhollan to increase the wages for the Secretary/Treasurer by .25 per hour from \$17.90 to \$18.15 and keep the holidays, and benefits the same as 2020 for the Secretary/Treasurer. All voted yes. Motion Carried
TREASURER'S BOND	Moved by Ron Krise and seconded by Denny Mulhollan to keep the Treasurer's Bond at \$1,000,000 for 2021. All voted yes. Motion Carried
ROAD DISTRICTS & ROADMASTERS	Moved by Ron Krise and seconded by Denny Mulhollan to keep the same three (3) road districts and appoint all three supervisors as roadmasters. All voted yes. Motion Carried
GIVE ROADMASTERS & EMPLOYEES AUTHORITY	Moved by Ron Krise and seconded by Denny Mulhollan to give the road masters and the employees the authority to make purchases for the maintenance of the building, equipment, and all other Township property and office supplies. They are to have the secretary source the cheapest cost. All voted yes. Motion Carried

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- ROAD CREW EMPLOYEE Moved by Ron Krise and seconded by Denny Mulhollan to increase road crew employee Tim Walker's wages .25 per hour from \$16.75 to \$17.00 and keep the benefits and holidays the same as 2020. Wages are to be reviewed for the second quarter. All voted yes.  
Motion Carried
- MILEAGE Moved by Ron Krise and seconded by Denny Mulhollan to set mileage for the use of personal vehicles at the IRS approved rate which is currently 56 cents per mile for 2021. All voted yes.  
Motion Carried
- ORDINANCES Moved by Ron Krise and seconded by Denny Mulhollan to keep all ordinances and resolutions in effect as written. All voted yes.  
Motion Carried
- TAXES Moved by Denny Mulhollan and seconded by Ron Krise to reaffirm taxes and special assessments as follows: Real Estate 8.5 mills for general purposes, Wage Tax ½%, Real Estate Transfer Tax ½%, and Local Services Tax \$47.00, Fire Hydrant Special Assessment 1 mill, Street Light Special Assessment \$35.00 per benefitted parcel. Denny asked that we look at the \$35.00 on Glen Gery Property. All voted yes.  
Motion Carried
- APPOINT LEGAL COUNSEL Moved by Ron Krise and seconded by Denny Mulhollan to appoint Law Office of C. J. Zwick with Zwick Law Offices in DuBois as legal counsel for Bradford Township at a rate of \$175.00 per hour. All voted yes.  
Motion Carried
- APPOINT ENGINEERING FIRM Moved by Ron Krise and seconded by Denny Mulhollan to appoint Stiffler McGraw and Associates, Inc. of Hollidaysburg as the engineering firm for Bradford Township. All voted yes.  
Motion Carried
- DEPOSITORY Moved by Ron Krise and seconded by Denny Mulhollan to name First Commonwealth Bank and PLGIT as the depositories for Township funds. All voted yes.  
Motion Carried
- VACANCY BOARD CHAIRMAN Moved by Ron Krise and seconded by Denny Mulhollan to appoint Richard Heberling as the Vacancy Board Chairman. All voted yes.  
Motion Carried
- EMERGENCY MANAGEMENT COORDINATOR Moved by Ron Krise and seconded by Denny Mulhollan to appoint Justin Millinder as the Emergency Management Coordinator for Bradford Township. All voted yes.  
Motion Carried
- SEWAGE ENFORCEMENT OFFICER Moved by Ron Krise and seconded by Denny Mulhollan to appoint Clearfield County Sewage Agency as primary and alternate Sewage Enforcement Officer with James Wischuck and Wilson Fisher as Sewage Enforcement Officers for Bradford Township. All voted yes.  
Motion Carried

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EMPLOYEE TO CHECK  
SMALL FLOW TREATMENT  
FACILITIES

Moved by Ron Krise and seconded by Denny Mulhollan to have Tim Walker continue performing the monthly maintenance on the Small Flow Treatment Facilities in Bradford Township at a rate of \$5.00 per system plus mileage. All voted yes.

Motion Carried

SFTF MONTHLY FEE

Moved by Ron Krise and seconded by Denny Mulhollan to keep the monthly fee for the maintenance of the Small Flow Treatment Facilities at \$20.00 per month. Any new systems that would require dechlorination would be charged an additional \$5.00. All voted yes.

Motion Carried

INSURANCE

Moved by Ron Krise and seconded by Denny Mulhollan to retain the present insurance carriers. All voted yes.

Motion Carried

HIGHWAY SAFETY  
COMMISSION

Moved by Ron Krise and seconded by Denny Mulhollan to name Denny Mulhollan the Chairman of the Highway Safety Commission. All voted yes.

Motion Carried

Moved by Ron Krise and seconded by Denny Mulhollan to name Ron Krise the Vice Chairman of the Highway Safety Commission. All voted yes.

Motion Carried

ORDERING SIGNS

Moved by Ron Krise and seconded by Denny Mulhollan to approve giving the three roadmasters authority to order signs as needed. All voted yes.

Motion Carried

OFFICE HOURS

Moved by Ron Krise and seconded by Denny Mulhollan to set the office hours for Monday through Thursday from 6:00 A.M. to 4:00 P.M. with a paid lunch. All voted yes.

Motion Carried

MEETING DATES

Moved by Ron Krise and seconded by Denny Mulhollan to set the regular meeting dates for 2021 for the first Tuesday and third Tuesday of every month except when there is a holiday on Tuesday. The first Tuesday meetings will be held at 7:00 PM. The third Tuesday meetings will be held at 4:01 PM on an as needed only basis. All voted yes.

Motion Carried

ROBERT'S RULES OF ORDER

Moved by Ron Krise and seconded by Denny Mulhollan to approve using Robert's Rules of Order to conduct meetings. All voted yes.

Motion Carried

RESOLUTION 2021-01

Moved by Ron Krise and seconded by Denny Mulhollan to adopt Resolution 2021-01 to approve paying invoices which come due between meetings during 2021. All voted yes.

Motion Carried

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**TAX COLLECTOR’S WAGE**

The Tax Collector’s commission remains at 5% for Real Estate, Street Light Special Assessment, and Fire Hydrant Special Assessment. Any changes to this rate need to be adopted prior to the primary election nominating petition opening (around mid-February) of 2021. This allows anyone running for the position to know what their compensation will be. This rate cannot be changed during the Tax Collectors term in office.  
Moved by Ron Krise and seconded by Denny Mulhollan to maintain the current commissions for Bradford Township Tax Collector. All voted yes  
Motion Carried

**TAX COLLECTION  
COMMITTEE  
REPRESENTATIVE**

Moved by Ron Krise and seconded by Denny Mulhollan to reappoint W. Joyce Undercofler as Bradford Township’s representative on the Clearfield County Tax Collection Committee and appoint Karen Fulmer as Bradford Township’s alternate representative on the Committee. All voted yes.  
Motion Carried

**ANNUAL CONVENTION**

Moved by Ron Krise and seconded by Denny Mulhollan to certify anyone from Bradford Township interested in going to the State Association of Township Supervisors Annual Convention at a later date. All voted yes.  
Motion Carried

**VOTING DELEGATE  
ANNUAL STATE  
CONVENTION**

Moved by Ron Krise and seconded by Ron Maines that no voting delegate would be appointed to the State Association of Township Supervisors Annual Convention at this time. All voted yes.  
Motion Carried

**ADJOURNMENT**

Moved by Ron Krise and seconded by Denny Mulhollan to adjourn the meeting. All voted yes.  
Motion Carried

Meeting adjourned at 7:17 P.M.

Respectfully submitted,

Karen S. Fulmer  
Bradford Township Secretary