

**Bradford Township Board of Supervisors
Organizational Meeting
January 3, 2022**

CALL TO ORDER	The Organizational Meeting of the Bradford Township Board of Supervisors was called to order at 7:00 P.M. in the Township Office by Ronald L. Krise with a moment of silence for Ron Maines.
PRESENT	<p>SUPERVISORS: Ronald L. Krise and Dennis Mulhollan</p> <p>SECRETARY: Karen S. Fulmer</p> <p>OTHERS: Tim Walker, Kate Roberts, Jim English, Heather English, Aaron English, Charles Read, and Dick Heberling</p>
VACANCY CHAIRMAN	Vacancy Chairman Richard Heberling is present to participate in the appointment of a new supervisor due to the passing of Ron Maines.
SUPERVISOR APPOINTMENT	Moved by Ron Krise and seconded by Denny Mulhollan to appoint Karen Fulmer as supervisor to complete the term of Ron Maines. Vacancy Chairman Richard Heberling was in agreement. All voted yes Motion Carried
TEMPORARY CHAIRMAN	Moved by Denny Mulhollan and seconded by Ron Krise to appoint Ronald L. Krise Temporary Chairman. All voted yes. Motion Carried
TEMPORARY SECRETARY	Moved by Ron Krise and seconded by Denny Mulhollan to appoint Karen S. Fulmer Temporary Secretary. All voted yes. Motion Carried
ELECT CHAIRMAN	Moved by Denny Mulhollan and seconded by Ron Krise to appoint Ronald L. Krise Chairman of the Board of Supervisors. All voted yes. Motion Carried
ELECT VICE-CHAIRMAN	Moved by Ron Krise and seconded by Denny Mulhollan to appoint Dennis N. Mulhollan, Jr. Vice-Chairman of the Board of Supervisors. All voted yes. Motion Carried
APPOINT SECRETARY-TREASURER	Moved by Ron Krise and seconded by Denny Mulhollan to appoint Karen Fulmer Secretary-Treasurer of Bradford Township. All voted yes. Motion Carried
SET WAGES & BENEFITS FOR SECRETARY-TREASURER	Moved by Denny Mulhollan and seconded by Ron Krise to table the wages for the Secretary/Treasurer upon further review. All voted yes. Motion Carried
TREASURER'S BOND	Moved by Ron Krise and seconded by Denny Mulhollan to keep the Treasurer's Bond at \$1,000,000 for 2021. All voted yes. Motion Carried
ROAD DISTRICTS & ROADMASTERS	Moved by Ron Krise and seconded by Denny Mulhollan to keep the same three (3) road districts and appoint supervisors Ron Krise and Denny Mulhollan as roadmasters. All voted yes. Motion Carried

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**GIVE ROADMASTERS
& EMPLOYEES AUTHORITY**

Moved by Denny Mulhollan and seconded by Ron Krise to give the road masters and the employees the authority to make purchases for the maintenance of the building, equipment, and all other Township property and office supplies. They are to have the secretary source the cheapest cost. All voted yes.

Motion Carried

ROAD CREW EMPLOYEE

Moved by Ron Krise and seconded by Denny Mulhollan table the wages for road employee Tim Walker upon further review. All voted yes.

Motion Carried

MILEAGE

Moved by Denny Mulhollan and seconded by Ron Krise to set mileage for the use of personal vehicles at the IRS approved rate which is currently 58.5 cents per mile for 2022. All voted yes.

Motion Carried

ORDINANCES

Moved by Denny Mulhollan and seconded by Ron Krise to keep all ordinances and resolutions in effect as written. All voted yes.

Motion Carried

TAXES

Moved by Denny Mulhollan and seconded by Ron Krise to reaffirm taxes and special assessments as follows: Real Estate 8.5 mills for general purposes, Wage Tax ½%, Real Estate Transfer Tax ½%, and Local Services Tax \$47.00, Fire Hydrant Special Assessment 1 mill, Street Light Special Assessment \$35.00 per benefitted parcel. Denny asked that we look at the \$35.00 on Glen Gery Property. All voted yes.

Motion Carried

APPOINT LEGAL COUNSEL

Moved by Denny Mulhollan and seconded by Ron Krise to appoint Law Office of Heather L. Bozovich in Clearfield as legal counsel for Bradford Township at a rate of \$165.00 per hour. All voted yes.

Motion Carried

APPOINT ENGINEERING FIRM

Moved by Ron Krise and seconded by Denny Mulhollan to appoint Stiffler McGraw and Associates, Inc. of Hollidaysburg as the engineering firm for Bradford Township. All voted yes.

Motion Carried

DEPOSITORY

Moved by Denny Mulhollan and seconded by Ron Krise to name First Commonwealth Bank and PLGIT as the depositories for Township funds. All voted yes.

Motion Carried

VACANCY BOARD CHAIRMAN

Moved by Ron Krise and seconded by Denny Mulhollan to appoint Richard Heberling as the Vacancy Board Chairman. All voted yes.

Motion Carried

**EMERGENCY MANAGEMENT
COORDINATOR**

Moved by Denny Mulhollan and seconded by Ron Krise to appoint Justin Millinder as the Emergency Management Coordinator for Bradford Township. All voted yes.

Motion Carried

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**SEWAGE ENFORCEMENT
OFFICER**

Moved by Ron Krise and seconded by Denny Mulhollan to appoint Clearfield County Sewage Agency as primary and alternate Sewage Enforcement Officer with James Wischuck and Wilson Fisher as Sewage Enforcement Officers for Bradford Township. All voted yes.

Motion Carried

**EMPLOYEE TO CHECK
SMALL FLOW TREATMENT
FACILITIES**

Moved by Ron Krise and seconded by Denny Mulhollan to have Tim Walker continue performing the monthly maintenance on the Small Flow Treatment Facilities in Bradford Township at a rate of \$5.00 per system plus mileage. All voted yes.

Motion Carried

SFTF MONTHLY FEE

Moved by Denny Mulhollan and seconded by Ron Krise to keep the monthly fee for the maintenance of the Small Flow Treatment Facilities at \$20.00 per month. Any new systems that would require dechlorination would be charged an additional \$5.00. All voted yes.

Motion Carried

INSURANCE

Moved by Denny Mulhollan and seconded by Ron Krise to retain the present insurance carriers. All voted yes.

Motion Carried

**HIGHWAY SAFETY
COMMISSION**

Moved by Ron Krise and seconded by Denny Mulhollan to name Denny Mulhollan the Chairman of the Highway Safety Commission. All voted yes.

Motion Carried

Moved by Denny Mulhollan and seconded by Ron Krise to name Ron Krise the Vice Chairman of the Highway Safety Commission. All voted yes.

Motion Carried

ORDERING SIGNS

Moved by Denny Mulhollan and seconded by Ron Krise to approve giving the two roadmasters authority to order signs as needed. All voted yes.

Motion Carried

OFFICE HOURS

Moved by Denny Mulhollan and seconded by Ron Krise to set the office hours for Monday through Thursday from 6:00 A.M. to 4:00 P.M. with a paid lunch. All voted yes.

Motion Carried

MEETING DATES

Moved by Denny Mulhollan and seconded by Ron Krise to set the regular meeting dates for 2022 for the first Tuesday and third Tuesday of every month except when there is a holiday on Tuesday. The first Tuesday meetings will be held at 7:00 PM. The third Tuesday meetings will be held at 4:01 PM on an as needed only basis. All voted yes.

Motion Carried

ROBERT'S RULES OF ORDER

Moved by Ron Krise and seconded by Denny Mulhollan to approve using Robert's Rules of Order to conduct meetings. All voted yes.

Motion Carried

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RESOLUTION 2022-01

Moved by Denny Mulhollan and seconded by Ron Krise to adopt Resolution 2022-01 to approve paying invoices which come due between meetings during 2022. All voted yes.

Motion Carried

TAX COLLECTOR'S WAGE

The Tax Collector's commission remains at 5% for Real Estate, Street Light Special Assessment, and Fire Hydrant Special Assessment. Any changes to this rate need to be adopted prior to the primary election nominating petition opening (around mid-February) of 2025. This allows anyone running for the position to know what their compensation will be. This rate cannot be changed during the Tax Collectors term in office.

Moved by Ron Krise and seconded by Denny Mulhollan to maintain the current commissions for Bradford Township Tax Collector. All voted yes

Motion Carried

TAX COLLECTION
COMMITTEE
REPRESENTATIVE

Moved by Ron Krise and seconded by Denny Mulhollan to appoint Karen Fulmer as Bradford Township's representative on the Clearfield County Tax Collection Committee and appoint Denny Mulhollan as Bradford Township's first alternate representative on the Committee and Clearfield Area Scholl District as second alternate representative. All voted yes.

Motion Carried

ANNUAL CONVENTION

Moved by Denny Mulhollan and seconded by Ron Krise to certify anyone from Bradford Township interested in going to the State Association of Township Supervisors Annual Convention at a later date. All voted yes.

Motion Carried

VOTING DELEGATE
ANNUAL STATE
CONVENTION

Moved by Denny Mulhollan and seconded by Ron Krise that no voting delegate would be appointed to the State Association of Township Supervisors Annual Convention at this time. All voted yes.

Motion Carried

ADJOURNMENT

Moved by Denny Mulhollan and seconded by Ron Krise to adjourn the meeting. All voted yes.

Motion Carried

Meeting adjourned at 7:17 P.M.

Respectfully submitted,

Karen S. Fulmer
Bradford Township Secretary